

Academic Staff member

Kaupapa | Purpose

To demonstrate professional leadership in the provision of quality teaching across agreed courses within Teaching & Learning.

Reports to: Academic Leader

Team: Toi Ohomai | Te Pūkenga Teaching & Learning

Remuneration: TEU Steps 8-10. \$79,803 - \$83,857.00.

Date: November 2024

Ngā mahi | Do

- Development of programmes, courses and resources that are relevant to the level, subject content, learner characteristics and delivery modes used to meet learner industry/professional body expectations
- Inform, understand and support learners by tailoring that understanding and support to meet the needs learners. Learners are treated equitably and Academic Staff Members (ASM's), are cognisant of their responsibilities for pastoral care. Recognise individual differences distinguish one student from another.
- Teach and facilitate student learning while providing equitable opportunities for learners to develop and apply critical thinking, problem solving and soft skills in their learning and work environments. Practice will be adjusted to reflect the diverse interests, abilities, skills, knowledge family/whanau and peer relationships of learners.
- Assess learning achievement by designing and using both formative and summative assessments to monitor student learning and measure student achievement.

- Provide feedback and report learner achievement by providing timely, consistent and fair feedback to learners on their learning progression and achievements and ensure results reported in the student record system have been quality assured.
- Evaluate the effectiveness of own teaching and commitment to continuous improvement. Critically reflect on own practice and use understanding to continuously improve their course, teaching and outcomes for learners.
- Maintain currency and competency in your area of expertise and in the field of adult teaching and to effectively manage your professional learning/development

Demonstrate commitment to:

Te Tiriti o Waitangi. Through our developing understanding of our obligations and our connection with Te Tiriti o Waitangi as both individuals and as an organisation.

Ākonga at the Centre. Through prioritising the experience, wellbeing, and success of our ākonga in our decision-making process.

Equity. Through recognition, empowerment, and inclusion we can give greater acknowledgement of the unmet needs of Māori, Pacific and disabled ākonga and their whānau.

Vocational Education and Training Excellence. Through quality provision for all ākonga, meeting the regional needs of employers and communities.

Pūkenga | Have

Essential

- Bachelors level qualification in a relevant field or Trade Qualification equivalent and;
- A qualification one level above the qualification being taught
- At least four years working in the relevant industry
- Experience in the development of student learning material
- Excellent verbal and written communication skills
- Ability to be self-motivating and able to work effectively individually and within a team
- A high level of professional and ethical conduct

- Understanding and commitment to Equal Educational Opportunities and an awareness and understanding of the Te Tiriti o Waitangi/Treaty of Waitangi and bicultural issues in education
- An interested in and commitment to continued enhancement of personal knowledge and abilities
- Excellent time management skills
- Positive proactive and energetic working style

Desirable:

- Certificate in Adult Teaching or similar adult teaching qualification
- Understanding of and knowledge and experience in teaching at a tertiary education level
- PC based computer literacy skills that enable word processing of technical reports, processing of data on spreadsheets
- Knowledge of the tertiary sector

Waiaro | Be

Authentic and Inclusive: Promote an environment of inclusion and authenticity, where all contributions are valued, . Be courageous to disrupt inequities for all, including Māori, Pacific and disabled peoples. Hold the conviction that meaningful partnerships with Māori/iwi will contribute to progress for all.

Connected: Integrate waiora-sustainable thinking into your everyday mahi, meeting the needs of the present, without compromising our ability to meet our needs for the future. Embrace the interconnectedness of environmental, social, economic and cultural wellbeing.

Collective: Seek progress over perfection, moving forward with aroha, empathy and persistence. Maintain a focus on results and delivery to build a sustainable, world class, vocational education and training network. Lean into transformation, challenge the status quo and choose courage over comfort to create better results for Toi Ohomai | Te Pūkenga, employers, ākonga and their whānau.

Self-awareness: Navigate yourself, and lead others through change with confidence, understanding how to create the conditions you and others need to thrive. Demonstrate humility, be reflective and self-aware, always seeking to grow personally and as a leader.

Ako: Hold lifelong learning as vital in connection, hauora, and continuous improvement both personally and professionally. No matter your role, recognise your mahi contributes to making a positive difference for our ākonga and their whānau, and their ability to create thriving communities. Recognise Te Tiriti o Waitangi as a powerful mechanism for taking positive action in Aotearoa, and a pathway to achieve equity for all.

Mana tāngata: Contribute to a connected, creative, compassionate workplace, where teams are committed to growth, learning and achieving our shared purpose. Create a safe environment for learning and development, in all you do, including Te Tiriti, equity, academic and professional excellence. Recognise kaimahi and whānau wellbeing are interconnected, when we support personal and professional growth we contribute to Te Oranga/participation in society.

Ngā Hononga Mahi | Working relationships

Internal: Other Academic Staff Members, Faculty Management and Support and Support Staff

External: Students, Perspective Students, Industry Stakeholders and Professional Networks

Resource delegations and responsibilities: N/A

Financial: N/A

People: N/A