

Dedicated Education Unit (DEU) Coordinator

Kaupapa | Purpose

The DEU Coordinator is responsible for the development, maintenance and evaluation of the Dedicated Education Units (DEUs). This includes education, coordination and support for all internal and external stakeholders engaged in DEUs.

The DEU Coordinator supports the delivery of high-quality clinical teaching, supervision and assessment of ākonga nurses, ensuring alignment with the standards agreed between partner agencies and Toi Ohomai. These standards reflect the requirements of Nursing Council of New Zealand (NCNZ) and the New Zealand Qualifications Authority (NZQA).

Reports to: Clinical Placement Lead - Nursing

Team: Teaching and Learning - Nursing

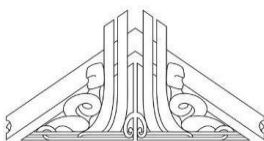
Remuneration: \$74,133 - \$92,666 (per annum based on 37.5 hours per week)

Date: September 2025

Ngā mahi | Do

Partnership and Stakeholder Engagement

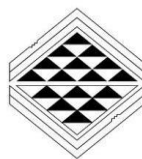
- Promotes and embed the philosophies and concepts of the DEU with external agencies and stakeholders, and support kaimahi to integrate these into practice.
- Build and maintain strong internal and external relationships with agencies, clinical partners, Clinical Placement Coordinators, Clinical Nurse Leaders, Academic Lead Nurses (ALNs), Clinical Liaison Nurses (CLNs), and Toi Ohomai kaimahi.
- Orientate new DEU kaimahi and ensure ākonga receive appropriate orientation into their practicum environment.



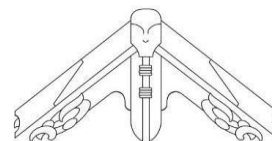
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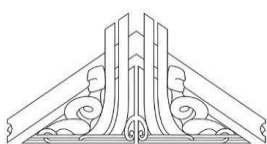
- Identify and pursue opportunities to establish or expand DEUs in line with regional workforce and education needs
- Ensures agencies are provided with the resources and materials required to support high-quality ākonga learning and assessment.
- Represent Toi Ohomai in external forums and meetings relating to clinical practicums and placements.

Learning and Teaching Practice

- Develops and facilitate clinical learning opportunities that are integrated with the theoretical components of nursing programmes
- Support ALNs and CLNs to identify ākonga learning needs, develop learning contracts/support plans, and ensure outcomes are achieved.
- Ensure ākonga deliver safe, effective care that meets client needs and complies with professional, ethical, and legislative standards.
- Promote a research / evidence-based culture within the DEUS
- Act as a resource and subject matter expert for ākonga, academic kaimahi, ALNs, CLNs and agency partners.
- Promote an evidence-based, research-informed teaching culture within DEUs.

Quality Assurance and Continuous Improvement

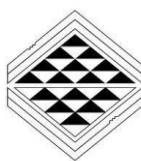
- Coordinate orientation, supervision, assessment, and evaluation processes to ensure consistency and quality across DEUs.
- Complete and maintain accurate documentation, records, and written reports on ākonga progress and DEU effectiveness, including formal reports to the Clinical Placement Lead and contributions to nursing deliberation reports.
- Facilitate and monitor evaluation of the DEUs, providing structured feedback at internal and external meetings.
- Support agency review and audit processes, ensuring assessment practices meet Toi Ohomai, NCNZ, and NZQA requirements.



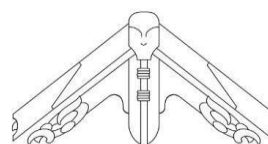
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- Encourage active participation of ākonga and stakeholders in evaluation processes to inform continuous improvement.

Learner Support and Advocacy

- Foster reflective practice, self-directed learning, and professional growth among ākonga in clinical settings.
- Organise and facilitate feedback opportunities during practicums, responding promptly to ākonga and agency concerns.
- Act as an advocate for the quality and integrity of the ākonga learning experience.
- Escalate learner concerns to agency kaimahi and the Clinical Placement Lead as appropriate.
- Ensure ALNs/CLNs provide accurate and constructive feedback and feedforward at regular intervals to support ākonga progression.

Professional and Organisational Contribution

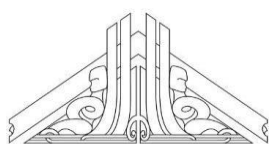
- Provide cover and support for ALNs and academic kaimahi in clinical and simulation settings when required
- Engage in Whakawhanake Tangata with the Line Manager and seek feedback from ALNs, CLNs, ākonga, and agency partners to inform professional practice.
- Undertake ongoing professional development and education to sustain personal expertise and contribute to organisational capability
- Represent Toi Ohomai as a subject matter expert in matters relating to DEU operations, nursing education, and clinical placements.

Demonstrate commitment to:

Ākonga at the centre through ensuring positive outcomes for ākonga in all aspects of their learning journey.

Te Tiriti o Waitangi and Māori Success by positively championing and contributing to the success of partnerships with Iwi, Hapū and Mana Whenua, honouring Te Tiriti o Waitangi to uplift Māori success.

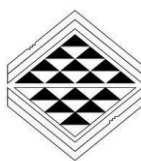
Equity by identifying and removing barriers to participation and achievement, and fostering inclusive, culturally responsive environments where all ākonga and kaimahi can thrive.



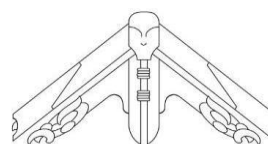
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Vocational Education Excellence through building responsive provision and services to meet the needs of ākonga, and stakeholders and to enable future sustainability.

Pūkenga | Have

Qualifications:

Essential:

- Registered Nurse / Registered General and Obstetric Nurse with current NCNZ Annual Practising Certificate.
- Bachelor of Nursing (or equivalent undergraduate nursing qualification)
- Post-Graduate Certificate in nursing (or higher)

Desirable:

- Preceptorship or clinical teaching course successfully completed
- Has, or is working towards, an Adult Teaching Qualification
- Postgraduate Diploma or Master's degree in a relevant nursing or education field (or working towards)

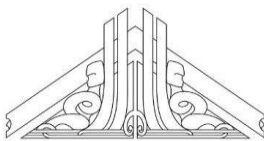
Knowledge/Experience:

Essential:

- A minimum of 5 years' experience in the nursing and healthcare sector, including at least 2–3 years supporting or supervising ākonga/students in clinical practice.
- Demonstrated experience building and maintaining relationships with internal colleagues and external stakeholders such as clinical partners, agencies, and academic staff.
- Demonstrated experience contributing to quality assurance, audits, or evaluation processes within a healthcare or education setting.

Desirable:

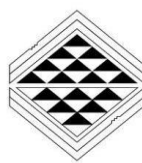
- Knowledge and experience working within a DEU environment
- Experience in curriculum delivery, clinical education, or coordination of nursing placements.
- Familiarity with NCNZ and NZQA standards relating to clinical education and assessment.



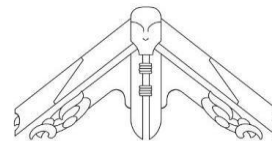
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Skills and Attributes:

Essential:

- Ability to translate plans and ideas into practical actions and outcomes.
- Strong oral and written communication skills, with well-developed interpersonal capability.
- Self-motivated and able to work independently, while also contributing effectively as part of a team
- Demonstrates a high level of professional and ethical conduct, with a commitment to equity and inclusive practice.
- Understanding and commitment to Equal Educational Opportunities.
- Ability to meet the obligations of Te Tiriti o Waitangi, positively champion Māori success, and support delivery of a bicultural curriculum
- Commitment to ongoing professional growth, including continuous development of knowledge, skills and digital literacy.

Desirable:

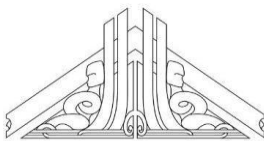
- Knowledge and understanding of tertiary education and training programmes.
- Skills and/or knowledge of Te Reo Māori and tikanga Māori.

Waiaro | Be

At Toi Ohomai, Toiohomaitanga describes our way of doing and being. It reflects how we care for each other, work together, and uphold our shared purpose. These behaviours apply to all kaimahi, with expectations scaled to the nature and level of each role. They guide how we show up in our mahi, contribute to our collective success, and reflect our commitment to Ā mātou uara | Our values in everyday practice.

Ako: Demonstrates curiosity and a commitment to continuous learning. Applies new knowledge to improve practice and outcomes and actively contributes to a culture of shared growth. This supports toitūtanga by sustaining excellence and adaptability over time.

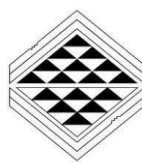
Authentic and Inclusive: Fosters inclusive environments where people feel safe, respected, and able to be themselves. Actively includes diverse perspectives, addresses inequities, and supports others to thrive. These behaviours reflect manaakitanga through care, generosity, and upholding the dignity of all.



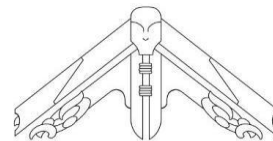
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Connected: Builds and maintains strong, trusting relationships across teams and communities. Fosters cross-functional collaboration by sharing knowledge, aligning efforts, and supporting others to achieve shared goals. Communicates with empathy and respect, contributing to a shared sense of purpose. This strengthens whanaungatanga by nurturing meaningful connections and collective wellbeing.

Innovative and impactful: Identifies opportunities to improve and applies evidence, creativity, and courage to drive meaningful change. Uses data and insights to inform decisions, challenge the status quo, and focus on outcomes that matter for ākonga, kaimahi, and communities. These behaviours reflect kotahitanga, recognising that lasting improvement is strengthened through collaboration and shared purpose.

Engaged: Actively participates in Toi Ohomai initiatives that advance our vision. Shares knowledge, supports others, and contributes to a positive, forward-focused culture. This is how we can live kotahitanga, working together with unity and purpose.

Self-aware: Demonstrates humility, reflection, and openness to feedback. Understands the impact of their actions and takes responsibility for creating conditions where others can thrive. This reflects toitūtanga through thoughtful and courageous practice that supports respectful relationships and sustainable ways of working.

Ngā Hononga Mahi | Working relationships

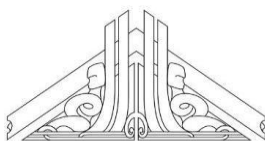
Internal: Academic kaimahi (including Academic Liaison Nurses and Clinical Liaison Nurses), Department and programme leadership, administrative and student support kaimahi, Te Pūkenga network colleagues, and other internal committees or working groups

External: Ākonga, DEU kaimahi, clinical placement coordinators and managers, Clinical Nurse Leaders and preceptors, regulatory bodies (NCNZ and NZQA), local advisory committees, iwi/hapū and mana whenua partners, professional nursing networks, and other tertiary education providers and sector partners

Resource delegations and responsibilities:

Financial: N/A

People: N/A



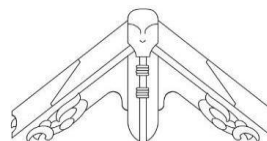
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